

**STATEWIDE MULTI-TENANT
THIRD PARTY RISK MANAGEMENT (TPRM) PROGRAM
REQUEST FOR QUOTES**

1. Background:

The U.S. Department of Homeland Security provides funding through the State and Local Cybersecurity Grant Program (SLCGP) to address cybersecurity risks and threats to information systems of participating State, Local, and Tribal governmental bodies and K-12 and Higher Education institutions. The State of New Mexico SLCGP Cybersecurity Planning Committee (Planning Committee) developed a Statewide Cybersecurity Plan, which included a cybersecurity capabilities assessment to form an initial understanding of the cybersecurity posture across New Mexico. Based on the assessment results, the Planning Committee identified and approved five initial cybersecurity projects to address cybersecurity gaps leveraging SLCGP funding. Those projects include Cybersecurity Governance and Planning, Cybersecurity Risk Assessment, Vulnerability and Attack Surface Management, Cybersecurity Training, and Cybersecurity Workforce Development Planning. The Planning Committee has coordinated with the New Mexico Office of Cybersecurity to implement and provide cybersecurity projects as services to participating entities.

2. Introduction and Purpose:

The New Mexico Office of Cybersecurity is in the planning stage of a project that will result in the design, development and delivery of a scalable, multi-tenant Third-Party Risk Management (TPRM) framework, program and toolset for entities participating in New Mexico's SLCGP grant, including Higher Education Institutions, County Governments, Local Municipalities, and Tribal Governments (collectively referred to as "local entities"). The ultimate objective is to reduce systemic supply-chain cybersecurity risk by standardizing how local entities of varying cybersecurity maturity levels discover, tier, assess, contract with, and continuously monitor third-party vendors, resellers, software providers and managed service providers.

A cornerstone of a robust TPRM program for local entities ensures each entity has access to and can implement essential legal and contractual provisions which require vendors to participate in the TPRM program and meet certain minimum cybersecurity protections. The New Mexico Office of Cybersecurity is seeking a Contractor to identify current legal and contractual gaps that limit a local entity's ability to require vendors and service providers to implement appropriate cybersecurity safeguards, and to develop model ordinances and contract provisions that local entities may adopt to strengthen their cybersecurity governance and supply-chain risk management.

3. Scope:

The Contractor will deliver services on a time and materials basis to support the following activities:

a. Current State Assessment

Conduct a statewide assessment of existing legal and procurement authorities used by local entities to address third-party cybersecurity risk

The assessment should include, as appropriate:

- Existing ordinances or governing authorities
- Procurement policies or regulations
- Standard IT agreements
- Standard cybersecurity-related contractual clauses, terms and conditions

b. Gap Analysis

Evaluate the extent to which existing legal and contractual provisions support implementation of a mature TPRM program

The analysis should identify gaps related to:

- Vendor cybersecurity requirements
- Vendor cybersecurity insurance requirements
- Security assessments
- Incident reporting
- Data ownership and protection
- Audit rights
- Continuous monitoring
- Business continuity and disaster recovery
- Contract termination for cybersecurity noncompliance

c. Standards Alignment

Develop a recommended baseline of cybersecurity requirements appropriate for vendors supporting local entity operations that align with nationally recognized cybersecurity frameworks, including:

- NIST SP 800-53 Rev. 5 moderate security controls
- NIST SP 800-161 (Cybersecurity Supply Chain Risk Management)
- Other applicable federal and state cybersecurity guidance

d. Model Ordinances

Develop one or more template ordinances that participating entities may adopt to establish legal authority for a TPRM program, addressing:

- Authority to establish a TPRM program
- Mandatory applicability to vendors
- Minimum cybersecurity requirements
- Vendor risk assessments
- Compliance monitoring
- Incident notification
- Enforcement and remedies

e. Model Contract Provisions

Develop standardized cybersecurity contract provisions for use in solicitations and contracts, addressing:

- Minimum cybersecurity controls
- Protection of sensitive information
- Multi-factor authentication
- Encryption requirements
- Vulnerability management
- Patch management
- Supply-chain cybersecurity requirements
- Right to audit
- Continuous monitoring
- Incident notification timelines
- Data ownership
- Use of subcontractors
- Compliance with standards
- Cybersecurity insurance requirements
- Contract termination for noncompliance or material cybersecurity deficiencies
- Off-Shoring

4. Contractor Qualification Requirements:

If quote is over \$60,000.00 dollars, Contractor must be a current awardee under one of the following procurement methods:

- New Mexico Statewide Price Agreement (SWPA)
- Federal GSA Schedule Pricing
- NASPO ValuePoint Pricing Schedule

A. Contractor should demonstrate experience in:

- Cybersecurity governance
- Third-Party Risk Management
- Cybersecurity standards and frameworks
- Local government law and procedures
- State and local procurement laws and processes

B. Contractor experience developing model legislation or ordinances, drafting procurement and contract language and working with local entities or statewide cybersecurity initiatives is highly desirable.

5. **Deliverables:**

The Contractor will be responsible for the following deliverables:

- a. Current State Assessment Report
- b. Gap Analysis Report
- c. Standards Alignment Recommendations
- d. Template TPRM Ordinance(s)
- e. Standard Cybersecurity Solicitation and Contract Clauses
- f. Final Project Completion Report

6. **Quote Requirements:**

Interested Contractors must submit the following:

- a. Executive summary of qualifications and relevant experience.
- b. Detailed project plan that includes an approach to the Scope of Work, including timelines, methodologies, and metrics/KPIs to assess the achievement of desired results and effectiveness of the project.
- c. Key Personnel resumes and certifications.
- d. Sample deliverables from similar projects.
- e. Minimum of three references from similar projects to be completed on the web-based Reference Questionnaire at <https://forms.cloud.microsoft/g/KgUq8HkgCG>
- f. Fully executed copies of the required Federal Forms (See “Attachment A”) for Suspension and/or Debarment Certification and Anti-Lobbying Certification.
- g. Cost Response Form based on time and materials, with a Not to Exceed (NTE) amount and completion guaranty. The Contractor’s quote must include estimated/budgeted hours and associated rates/pricing for delivery of each enumerated activity in the Scope, and a quote for total hours and pricing for the Project. Contractor payment will be the lesser of actual

hours X rate(s), or NTE amount. The Contractor must assume risk of under-budgeting and must commit in writing within the cost quote to delivery of all required services even if the project runs over budget (See “Attachment B”).

7. **Evaluation Criteria:**

Quotes will be evaluated based on:

- Technical expertise and relevant experience (30%).
- Quality and feasibility of proposed approach (30%).
- Cost efficiency and value (20%).
- Past performance and references (10%).
- Compliance with submission requirements (10%).

8. **Submission Instructions:**

Quotes must be submitted by **October 16, 2026** to Melissa.Gutierrez@cyber.nm.gov with the subject line “RFQ Submission: Cybersecurity TPRM.” The submission should include 3 different PDF attachments from the following Cost Requirements:

- A through D
- F (Attachment A)
- G (Attachment B)

Late submissions will not be considered.

For questions or additional information, please contact Melissa Gutierrez at Melissa.Gutierrez@cyber.nm.gov.

9. **Timeline:**

- Request for Quote Issuance: Monday, September 14, 2026.
- Questions Due: **September 25, 2026**. Questions and answers will be posted to the Office of Cybersecurity page on the DoIT website by October 2, 2026. Questions must be submitted in excel format to Melissa.Gutierrez@cyber.nm.gov with the subject line “RFQ Questions: Cybersecurity TPRM”

Excel Format -

No.	Applicable RFQ Section	Questions

- Quote Submission Deadline: **October 16, 2026**
- Evaluation and Selection: October 19 – November 20, 2026

10. Anticipated Contract Term:

The Term of the contract awarded from this RFQ will be six months from the contract effective date.

11. Required Terms and Conditions:

Response to this solicitation signifies that you agree to the Federally Required Contract Provisions and the contract Terms and Conditions associated with the SWPA, GSA or NASPO award under which you qualify.

THE OFFICE OF CYBERSECURITY WILL NOT AGREE TO ADDITIONAL OR MODIFIED VENDOR TERMS SUBMITTED IN RESPONSE TO THIS REQUEST FOR QUOTES.

12. Salutation:

The New Mexico Office of Cybersecurity looks forward to partnering with a Contractor committed to enhancing the state's third-party and supply chain risk management.

ATTACHMENT A
FEDERALLY REQUIRED CONTRACT PROVISIONS
IN COMPLIANCE WITH 2 CFR PART 200, APPENDIX II

Contractors with Agreements resulting from this solicitation funded in whole or in part with federal funds shall be required to comply with the following provisions of 2 CFR Part 200, Appendix II as noted in the right-hand column of the chart below:

1.	Byrd Anti-Lobbying Amendment Contractors who apply or Bid for an award of \$100,000 or more shall file the required certification. Each tier certifies to the tier above that it will not and has not used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 U.S.C. §1352. Each tier shall also disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the recipient who in turn will forward the certifications to the awarding agency.	Signed certification required for contracts over \$100,000.
2.	§ 200.216 Prohibition on certain telecommunications and video surveillance services or equipment. (a) Recipients and sub recipients are prohibited from obligating or expending loan or grant funds to: (1) Procure or obtain; (2) Extend or renew a contract to procure or obtain; or (3) Enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. As described in Public Law 115-232, section 889, covered telecommunications equipment is telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities). (i) For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities). (ii) Telecommunications or video surveillance services provided by such entities or using such equipment. (iii) Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country. (b) In implementing the prohibition under Public Law 115-232, section 889, subsection (f), paragraph (1), heads of executive agencies administering loan, grant, or subsidy programs shall prioritize available funding and technical support to assist affected businesses, institutions and organizations as is reasonably necessary for those affected entities to transition from covered communications equipment and services, to procure replacement equipment and services, and to ensure that communications service to users and customers is sustained. (c) See Public Law 115-232, section 889 for additional information. (d) See also § 200.471.	Included as a contract term for all contracts.

**CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER
RESPONSIBILITY MATTERS – PRIMARY COVERED TRANSACTIONS**

The _____, certifies to the best of its
(Company/Contractor)

knowledge and belief, that it and its principals:

- (1) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
- (2) Have not within a three-year period preceding this Agreement been convicted or had a civil judgment against them for commission or fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or Local) transaction or Agreement under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property;
- (3) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph (2) of this certification; and
- (4) Have not within a three-year period preceding this agreement had one or more public transactions (Federal, State or Local) terminated for cause or default.

Where the Contractor is unable to certify to any of the statements in this certification, such Contractor shall attach an explanation to this certification.

THE COMPANY/CONTRACTOR, _____ CERTIFIES
OR AFFIRMS THE TRUTHFULNESS AND ACCURACY OF THE CONTENTS OF THE
STATEMENTS SUBMITTED ON OR WITH THIS CERTIFICATION.

Executed on this date: _____.

By:

(Signature of authorized official)

(Title of authorized official)

INSTRUCTIONS FOR SUSPENSION AND/OR DEBARMENT CERTIFICATION

1. By signing and submitting this form, the prospective lower-tier participant is providing the certification set out on the previous page in accordance with these instructions.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower-tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower-tier participant shall provide immediate written notice to the person to whom this proposal is submitted if at any time the prospective lower-tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms “transaction”, “debarred”, “suspended”, “ineligible”, “lower-tier covered transaction”, “participant”, “person”, “primary covered transaction”, “principal”, “proposal”, and “voluntarily excluded”, as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549.
5. The prospective lower-tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower-tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower-tier participant further agrees by submitting this form that he or she will include this clause titled Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion – Lower-Tier Covered Transactions, without modification, in all lower-tier covered transactions and in all solicitations for lower-tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower-tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant are not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower-tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

CERTIFICATION OF RESTRICTIONS ON LOBBYING
(BYRD ANTI-LOBBYING AMENDMENT)

I, _____, hereby
(Name and title of Official)

certify on behalf of

_____ that;
(Name of Company)

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee or Member of Congress in connection with the awarding of any Federal Agreement, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal Agreement, grant, loan or cooperative agreement.

(2) If any funds other the Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal Agreement, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-agreements, sub-grants, and Agreements under grants, loans and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

For purposes of this Certification, the Agreement shall be considered a federal Agreement. This certification is a material representation of fact upon which reliance is placed when this transaction was made or entered into. Submission of this certification is prerequisite for making or entering into this transaction imposed by Section 1352, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Executed on this date: _____.

By:

(Signature of authorized official)

(Title of authorized official)

ATTACHMENT B
COST RESPONSE FORM
REQUEST FOR QUOTES
SLCGP CYBERSECURITY THIRD PARTY RISK MANAGEMENT PROGRAM

1. Identify the following information for the submitting organization:

Contractor Name	
Mailing Address	
Telephone	
NM Statewide Price Agreement #, NASPO# or GSA Schedule Pricing Agreement #	(Required if Quote is more than \$60,000.00)
FED TIN#	
NM BTIN#	

2. Identify the individual(s) authorized by the organization to (A) contractually obligate, (B) negotiate, and/or (C) clarify/respond to queries on behalf of this Contractor:

	A Contractually Obligate	B Negotiate*	C Clarify/Respond to Queries*
Name			
Title			
E-mail			
Telephone			

* If the individual identified in Column A also performs the functions identified in Columns B & C, then no response is required for those Columns. If separate individuals perform the functions in Columns B and/or C, they must be identified.

3. Price Structure and Commitment - In accordance with the project requirements, this cost response is submitted on a Time and Materials (T&M) basis, subject to a Not-to-Exceed (NTE) Amount and a strict Cost Cap and Completion Guaranty.

- **Guaranteed Maximum Price / NTE Amount:** \$ _____
- **Cost Cap Commitment:** We acknowledge and accept that Contractor payment will be strictly limited to the lesser of actual hours expended multiplied by the agreed-upon rates, or the NTE amount stated above.
- **Under-Budgeting Risk Assumption:** By signing below, the Contractor formally assumes all risks associated with under-budgeting. We explicitly commit in writing to deliver all required services outlined in the Scope of Work, even if the actual project costs or hours exceed our budgeted estimates. No additional compensation will be requested or invoiced for work required to complete the specified scope.

SOW Activity	Labor Category	# Hours	Offered Hourly Rate	Total Cost
a. Current State Assessment				
b. Gap Analysis				
c. Standards Alignment				
d. Model Ordinances				
e. Model Contract Provisions				
f. Final Completion Report				
Totals				

Sign: _____ Date: _____

(Must be signed by the individual identified in item #2.A, above)