

## Project Narrative and Eligibility

<b>Grant Request Number</b>	GRN-000295
<b>Funding Program Name</b>	State Digital Equity Planning Grant Program
<b>Funding Request Name</b>	State of New Mexico - State Digital Equity - Planning Application
<b>Applying Organization</b>	State of New Mexico
<b>Applicant Name</b>	Andrea Martinez

### Project Summary:

The State of New Mexico recognized the need for better broadband and improved digital equity outcomes more than a decade ago and has taken steps since then to improve broadband in all areas of the state to support and facilitate private-sector investment in broadband; to ensure that schools and public safety facilities have world class access to broadband; and to lay the groundwork for solving New Mexico's rural broadband challenges comprehensively over time. Through a series of initiatives, the state has narrowed the broadband gap within its borders:

- New Mexico dramatically improved connectivity to public schools throughout the State in a short period of time through the efforts of the Public Schools Facilities Authority (PSFA) of the Public School Capital Outlay Council (PSCOC) and local school districts.
- The New Mexico Department of Information Technology (DoIT) effectively leveraged federal public safety broadband funding to pioneer new statewide public safety wireless capabilities.
- Some New Mexico providers have successfully competed for extensive federal broadband funding, such as USDA's ReConnect Program or ARRA era grant funding. That flow of federal dollars has improved broadband infrastructure in many parts of the state but there is tremendous opportunity for closer alignment between New Mexico providers and federal funding opportunities.

In 2019-2020, DoIT commissioned the State of New Mexico Broadband Strategic Plan and Rural Broadband Assessment that establishes the foundation for the New Mexico Digital Equity Strategy. Key findings from the strategic plan include:

- Between 13 and 20 percent of New Mexico locations do not have broadband available;
- Rural broadband requires public funding and New Mexico faces greater rural broadband challenges than its neighboring states;
- Rural broadband is particularly important in New Mexico given the agriculture and oil and gas industries; and
- Permanently filling rural broadband gaps with fiber optics would cost between \$2 billion and \$5 billion, while a mixed approach of both fiber and wireless would cost less than \$1 billion

The New Mexico State Digital Equity Plan will build on these findings and work collaboratively with the state's Broadband Equity Access and Deployment (BEAD) 5-Year Action Plan development. The State Digital Equity Plan will apply a five-phase methodology to: (1) assess the current state of digital equity programs across New Mexico; (2) analyze the needs and barriers to digital equity for all residents, and specifically for covered populations; (3) create measurable objectives to advanced digital equity and create impact on state-wide economic development, education, health, civic engagement, and essential services; (4) create an implementation strategy that includes clear goals and performance measures, prioritizes investments, and articulates governance and oversight for the strategy; and (5) sustain and improve the approach over time.

### Phase 1: Foundation

During the foundation phase the project New Mexico will construct a baseline for the state on the five areas of digital equity (1) broadband access; (2) accessible and inclusive online content; (3) digital literacy; (4) personal data and cyber

security; (5) devices and tech support. The New Mexico Office of Broadband, housed within DOIT, will build an interagency digital equity team to identify, engage and onboard key stakeholder organizations to support the planning efforts through a regional strategy. During the initial phase of the project, the team will inventory state stakeholder organizations for engagement and establish an Outreach Strategy to engage key stakeholders throughout process.

New Mexico plans to kick-off its BEAD 5-Year Action Planning and State Digital Equity Planning with in-person meetings across the state. At these meetings, the project will provide critical training for the stakeholder community to help them meaningfully contribute to the planning process. The project will include an assessment of stakeholder organizations to create an asset inventory of digital equity programs across the state and measure current organizational capacity for digital equity programs. In addition to stakeholder engagement, during the foundations phase the project will review and analyze publicly available data about digital equity as well as review current regional or local digital equity plans. The foundation phase the project will include the design, fielding, and analyzing of a resident survey for needs assessment and barriers analysis that will focus on covered populations. This survey includes a sampling strategy to provide the state the opportunity to make meaningful estimates for each of the covered populations. This phase will also result in a digital equity dashboard that provides data on digital equity programs as well as residents needs and barriers to digital equity across the state and by covered population.

#### Phase 2: Objectives

The project includes a vision-drafting workshop to help state leaders and key stakeholders define the vision of digital equity for New Mexico; this workshop will occur relatively early in the planning process and serve as the unofficial kickoff for its publicly facing work. Following the visioning session and using the analysis from Phase 1 the project will include workshops to draft measurable objectives for digital equity across covered populations. These workshops will be conducted with a representative sample of stakeholder organizations and then socialized with the broader stakeholder network of organizations for feedback on both the vision and objectives. This phase of the project also includes an impact analysis and measurable objectives for digital equity impact on state objectives including economic development, education, health, civic and social engagement, and delivery of essential services.

#### Phase 3: Strategy

To develop the implementation strategy, the state will leverage the vision and measurable objectives to draft clear implementation goals and a set of activities, metrics, and timelines for the program. This prioritized and sequenced set of investments will be socialized with key stakeholders at the second round of in-person meetings across the state. In addition, the project will develop a standard set of performance measures and evaluation framework as well as establish governance and operating models for the implementation of the state digital equity strategy.

#### Phase 4: Review and Implement

New Mexico will take all the content generated over the course of the planning process and draft a State Digital Equity Plan that will include an asset inventory, needs assessments, barriers analysis, measurable objectives for digital equity across covered populations, measurable objectives to state impact, and an implementation strategy that includes activities, metrics, timelines, and program governance. The draft plan will be submitted for public comment and state leaders will engage with key stakeholders for feedback. The state will publish its final plan in partnership with the BEAD 5-Year Action Plan.

#### Phase 5: Sustain and Improve

Over the next five years New Mexico will monitor progress on the State Digital Equity Plan. It will convene key stakeholders quarterly and periodically update the implementation strategy to course-correct and optimize investments.

**Certification that, not later than 1 year after the date on which the Assistant Secretary awards the planning grant to the State, the administering entity for that State shall develop a State Digital Equity Plan. Such Digital Equity Plan shall comply with the requirements of Section 60304(c) of the Act. The administering entity shall submit the Digital Equity Plan to the Assistant Secretary within the one-year statutory deadline.**

**Response:**

Yes

**Application for Federal Assistance SF-424**

**\* 1. Type of Submission:**

- Preapplication
- Application
- Changed/Corrected Application

**\* 2. Type of Application:**

- New
- Continuation
- Revision

\* If Revision, select appropriate letter(s):

\* Other (Specify):

\* 3. Date Received:

07-11-2022

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

**State Use Only:**

6. Date Received by State:

7. State Application Identifier:

**8. APPLICANT INFORMATION:**

\* a. Legal Name:

State of New Mexico

\* b. Employer/Taxpayer Identification Number (EIN/TIN):

0565

\* c. UEI:

**d. Address:**

\* Street1:

715 Alta Vista

Street2:

\* City:

Santa Fe

County/Parish:

\* State:

New Mexico

Province:

\* Country:

USA: UNITED STATES

\* Zip / Postal Code:

87502-2550

**e. Organizational Unit:**

Department Name:

Department of Information Technology (DOIT)

Division Name:

Office of Broadband Access and Expansion

**f. Name and contact information of person to be contacted on matters involving this application:**

Prefix:

\* First Name:

Andrea

Middle Name:

E

\* Last Name:

Martinez

Suffix:

Title: Chief Financial Officer

Organizational Affiliation:

\* Telephone Number:

5054763033

Fax Number:

\* Email:

andreae.martinez@state.nm.us

**Application for Federal Assistance SF-424**

\* 9. Type of Applicant 1: Select Applicant Type:

A: State Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

\* 10. Name of Federal Agency:

US Department of Commerce (DOC)

11. Catalog of Federal Domestic Assistance Number:

11.032

CFDA Title:

State Digital Equity Planning Grant Program

\* 12. Funding Opportunity Number:

NTIA-DE-PLAN-2022

\* Title:

State Digital Equity Planning Grant Program

13. Competition Identification Number:

Title:

Digital Equity State Planning

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

\* 15. Descriptive Title of Applicant's Project:

Connect New Mexico Digital Equity Planning Project

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant **NM-all**

\* b. Program/Project **NM-all**

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

**17. Proposed Project:**

\* a. Start Date: **08-31-2022**

\* b. End Date: **08-30-2023**

**18. Estimated Funding (\$):**

* a. Federal	<b>740,534.91</b>
* b. Applicant	<b>0</b>
* c. State	<b>0</b>
* d. Local	<b>0</b>
* e. Other	<b>0</b>
* f. Program Income	<b>0</b>
* g. TOTAL	<b>740,534.91</b>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on .
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes  No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

**\*\* I AGREE**

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name: **Andrea**  
Middle Name: **E**  
\* Last Name: **Martinez**  
Suffix:

\* Title: **Chief Financial Officer**

\* Telephone Number: **5054763033** Fax Number:

\* Email: **andreae.martinez@state.nm.us**

\* Signature of Authorized Representative: **Andrea Martinez** \* Date Signed: **07-11-2022**

**BUDGET INFORMATION - Non-Construction Programs**

**SECTION A - BUDGET SUMMARY**

Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1. Digital Equity Plannir	11.032	\$	\$	\$ 740,534.91	\$ 0	\$ 740,534.91
2.						0
3.						0
4.						0
5. Totals		\$ 0	\$ 0	\$ 740,534.91	\$ 0	\$ 740,534.91

**SECTION B - BUDGET CATEGORIES**

6. Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY				Total (5)
	(1) Digital Equity Planning	(2)	(3)	(4)	
a. Personnel	\$ 128,000	\$	\$	\$	\$ 128,000
b. Fringe Benefits	43,520				43,520
c. Travel	33,080				33,080
d. Equipment	4,530				4,530
e. Supplies	31,404.91				31,404.91
f. Contractual	400,000				400,000
g. Construction	0				0
h. Other	100,000				100,000
i. Total Direct Charges (sum of 6a-6h)	740,534.91	0	0	0	740,534.91
j. Indirect Charges					0
k. TOTALS (sum of 6i and 6j)	\$ 740,534.91	\$ 0	\$ 0	\$ 0	\$ 740,534.91

7. Program Income	\$	\$	\$	\$	\$ 0
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**Authorized for Local Reproduction**

SECTION C - NON-FEDERAL RESOURCES					
(a) Grant Program	(b) Applicant	(c) State	(d) Other Sources	(e) TOTALS	
8. Digital Equity Planning	\$	\$	\$	\$ 0	
9.				0	
10.				0	
11.				0	
12. TOTAL (sum of lines 8-11)	\$ 0	\$ 0	\$ 0	\$ 0	
SECTION D - FORECASTED CASH NEEDS					
	Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
13. Federal	\$ 740,534.91	\$ 185,133.73	\$ 185,133.73	\$ 185,133.73	\$ 185,133.72
14. Non-Federal	0				
15. TOTAL (sum of lines 13 and 14)	\$ 740,534.91	\$ 185,133.73	\$ 185,133.73	\$ 185,133.73	\$ 185,133.72
SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT					
(a) Grant Program	FUTURE FUNDING PERIODS (Years)				
	(b) First	(c) Second	(d) Third	(e) Fourth	
16. Digital Equity Planning	\$	\$	\$	\$	
17.					
18.					
19.					
20. TOTAL (sum of lines 16-19)	\$ 0	\$ 0	\$ 0	\$ 0	
SECTION F - OTHER BUDGET INFORMATION					
21. Direct Charges:		22. Indirect Charges:			
23. Remarks:					

## Program

Applicant Name: New Mexico

Applicant Type: State

Period of Performance: 1 Year (12 months) from Date of Award

Total Project Costs: \$740,534.91

Total Federal Project Request: \$740,534.91

Total Matching Funds: \$0

**Total Federal Funding for Digital Equity Planning Project: \$740,534.91**

### **A. Personnel: \$128,000**

Digital Equity Manager (\$80,000)

The digital equity manager position will have a salary of \$80,000 per year and be fully funded (100%) through grant funds. The full-time position has associated fringe benefits (see Fringe). This position is currently unstaffed, and upon receiving the grant award the agency will release an open position on the state website for individuals to submit applications for this position. The position duties will include directing day-to-day project activities to manage the digital inclusion project as well as completion of final project deliverables (the Digital Equity Plan). The digital equity manager will oversee the assistant digital equity manager and related consultants, coordinate stakeholders, host meetings with telecom partners, conduct data analysis on digital inclusion metrics, interpret the data, and is responsible for overall program and project evaluation and success.

Assistant Digital Equity Manager (\$48,000)

The assistant digital equity manager position will have a salary of \$48,000 per year and be fully funded (100%) through grant funds. The full-time position has associated fringe benefits (see Fringe). This position is currently unstaffed, and upon receiving the grant award the agency will release an open position on the state website for individuals to submit applications for this position. The position duties will include directing day-to-day project activities to support administration and execution of the digital inclusion project as well as completion of final project deliverables (the Digital Equity Plan). The assistant digital equity manager will coordinate digital equity consultants and stakeholders, host meetings with telecom partners, conduct data analysis on digital inclusion metrics, interpret the data, and is responsible for overall program and project evaluation and success.

**B. Fringe: \$43,520**

The fringe benefit rate for State of New Mexico employees is assessed against salaries and wages in two tiers, one of which is selected by the employee. One tier includes health and dental care (20% fringe benefit rate) and the other does not include these benefits (14% fringe benefit rate). Each employee’s fringe benefit selection (based upon a combined 34% fringe benefit rate) is noted below:

Digital Equity Manager: \$27,200

Assistant Digital Equity Manager: \$16,320

**C. Travel: \$ 33,080**

Travel Note: All costs listed below are estimates and subject to change due to increased flight, gas, and other travel costs. Any significant variance in costs will be discussed with NTIA before expending the funds.

Local Travel: \$20,928

Two employees (exact persons will vary depending on the trip) will conduct trips within the state to participate in regional stakeholder engagement meetings, conduct robust community and stakeholder outreach, collect data, meet directly with stakeholders, and complete project activities. Each employee will take six (6) trips each quarter for four (4) quarters (or 24 trips each, 48 trips total). Each trip will last a total of two days and one night. The total cost per trip is \$436 which includes \$200 for lodging, \$112 for mileage reimbursement (200 miles at \$0.58 per mile), and \$120 per diem (\$60 for 2 days). Entity travel policy has employees use the Federal mileage reimbursement for work trips. The Federal mileage reimbursement for 2022 is \$0.58 per mile. Entity travel policy has work travel per diem at \$60 per day. Per diem covers meals and incidentals for the trip such as tolls, parking fees, and other miscellaneous charges.

Local travel will be across the state to meetings, all of which are 100 miles from the applicant’s home city. The estimated hotel cost per night in each meeting location is \$200.

Breakdown per trip:

1 person x 1 trip:

Lodging: \$200 per night x 1 night =	\$200
Mileage: 200 miles x \$0.58 per mile =	\$116
Per Diem: \$60 per day x 2 days =	\$120
Total per trip =	\$436

Domestic Travel (not local): \$11,440

Two (2) employees (exact persons will vary depending on the trip) will each travel to a total of four (4) meetings to meet with digital equity experts and stakeholder groups. The total number of

trips is eight (8). The total cost per trip is \$1,330 including \$600 round trip basic airfare, \$500 total lodging for two (2) nights (\$250 per night for two (2) nights), \$150 for car rental, and per diem at \$180 (\$60 per day for three days). Entity travel policy has work travel per diem at \$60 per day. Per diem covers meals and incidentals for the trip such as tolls, parking fees, and other miscellaneous charges.

Travel location is to be determined. The \$600 for round trip coach-class airfare is the average airfare for traveling to Washington, DC; San Diego, CA; and Dallas TX.

The average cost for lodging in Washington, DC, San Diego, and Dallas is \$250 a night. If lodging varies significantly, the applicant will discuss the price variance with the grantor before making any purchases.

The two (2) employees will share a rental car. The car rental is estimated at \$100 a day for three (3) days, totaling \$300 for each trip (\$150 per person for each trip).

1 person x 1 trip:

Airfare: \$600 round trip = \$600  
Lodging: \$250 a night x 2 = \$500  
Car Rental: \$150 per person = \$150  
Per Diem: \$60 a day x 3 = \$180  
Total = \$1,430

In-State Conference Travel: \$712

Two (2) employees (exact persons will vary depending on conference) will travel to two (2) two-day conferences. The conferences are to attend information sessions on broadband connections as well as to attend trainings on digital equity topics. The total number of trips is four (4). The total cost per trip is \$178. Entity travel policy has work travel per diem at \$60 per day. Per diem covers meals and incidentals for the trip such as tolls, parking fees, and other miscellaneous charges.

Travel location is yet to be determined but will be within 50 miles of the entity office and therefore no air travel or hotel will be needed.

1 person x 1 trip:

Mileage: 100 miles (50 miles each way) x \$0.58 per mile = \$58  
Per Diem: \$60 a day x 2 days = \$120  
Total = \$178

#### **D. Equipment: \$31,404.91**

Data Management Software Licenses

#### **E. Supplies: \$4,530**

Printing – generic stakeholder outreach materials: \$60

Printing of materials for stakeholder outreach activities is estimated at \$5 a month for 12 months, totaling \$60 for one year. Materials will include fact sheets about the planning process, and information sheets on broadband. Printing is estimated at \$0.10 per copy after doing a search for printing costs at FedEx/Kinko's, Costco, and the local library. Note that specialty printing (e.g., large posters for a conference) will be included in the event contract under contractual.

Printing – Discussion Guides: \$3,500

Printing of spiral-bound handbooks (Digital inclusion discussion guides) for stakeholder engagement meetings. Printing is estimated at \$7.00 per book after doing a search for printing costs at FedEx/Kinko's, Costco, and the local library. Estimated \$7 per print (per handbook), and approximately 500 handbooks will be required over the course of the period of performance, totaling \$3,500.

Computer: \$970

One (1) 15" laptop computer for the project manager to carry out grant project activities. An average price for a laptop, based on an online search (Best Buy, Amazon, Staples) is \$970 (tax included). At the time of application, the specific brand of laptop is unknown due to ongoing supply chain issues. The laptop will be used by the project manager to carry out all project management activities, including creating and submitting final deliverables. A laptop is requested as the agency only provides desktop computers. Due to the traveling requirements of the project manager to complete the grant activities, a laptop will allow for working while at stakeholder and outreach events. The laptop will also be used to do presentations and take notes while at events outside the entity office. The laptop comes fully loaded with necessary software, malware protection, and project management functions (e.g., Microsoft Project, Excel, etc.). The laptop will be stored in a locked cabinet in the main office and tagged with a barcode for inventory management.

#### **F. Contractual: \$400,000**

Management Consulting Firm (\$400,000)

A management consulting firm will develop an overarching strategy for collecting data from sub-recipients, how to store the data for records retention requirements, and for a high-level strategic plan for addressing the requirements for the digital equity plan. The consulting firm will lead the data collection efforts with stakeholders and residents as well as data management for

stakeholder engagement. The management consulting firm will support the development of measurable objectives for covered populations as well as the implementation plan as well as conduct the impact analysis on state outcomes for health, education, workforce, services, and public safety. All final products will be owned by the entity, not the consulting firm. The anticipated award amount is \$400,000 and will be inclusive of staff, travel, supplies, and all other costs necessary to meet the goals of the contract.

**G. Construction: \$0**

Construction is not allowable as part of a digital equity planning project.

**H. Other: \$100,000**

Local Support Services (\$100,000)

These funds can support the project by engaging local stakeholder and services organizations to help build capacity, conduct outreach, and engage covered populations. This budget includes lived experience experts will be paid for time on digital equity panels during stakeholder events, core planning team meetings, and regional public listening sessions. Volunteers will be paid the national volunteer rate \$29.95 per hour and each session/meeting is estimated to be two hours.

**I. Indirect Costs: \$0**

N/A

Detailed Budget Template

		Unit Type	Unit Cost	No. of Units	Total Cost	Federal Funds Requested	Cash Match Amount	In Kind Contribution Value	Match Type (Cash/In-Kind/Both)	Match Percentage	Allowable Total	Notes/Comments
<b>Budget Categories</b>												
Personnel	FTE Year 1	Hour	\$128,000	1.0	\$128,000	\$128,000	\$0	\$0	N/A	0%	\$128,000	
Fringe Benefits	FTE Year 1	Hour	\$43,520	1.0	\$43,520	\$43,520	\$0	\$0	N/A	0%	\$43,520	
Travel	Travel	Other	\$33,080	1.0	\$33,080	\$33,080	\$0	\$0	N/A	0%	\$33,080	
Equipment	Software licenses	Other	\$4,530	1.0	\$4,530	\$4,530	\$0	\$0	N/A	0%	\$4,530	
Supplies	Printing	Other	\$31,404	1.0	\$31,404	\$31,404	\$0	\$0	N/A	0%	\$31,404	
Contractual	Manatement consulting	Other	\$400,000	1.0	\$400,000	\$400,000	\$0	\$0	N/A	0%	\$400,000	
Construction	N/A	Other	\$0	1.0	\$0	\$0	\$0	\$0	N/A	0%	\$0	
Indirect	N/A	Other	\$0	1.0	\$0	\$0	\$0	\$0	N/A	0%	\$0	
Other	Sub-awards	Other	\$100,000	1.0	\$100,000	\$100,000	\$0	\$0	N/A	0%	\$100,000	
<b>PROJECT TOTAL</b>					<b>\$740,534</b>	<b>\$740,534</b>	<b>\$0</b>	<b>\$0</b>			<b>\$740,534</b>	

Applicants should also review the instructions for certification included in the regulations before completing this form. Signature on this form provides for compliance with certification requirements under 15 CFR Part 28, 'New Restrictions on Lobbying.' The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Commerce determines to award the covered transaction, grant, or cooperative agreement.

**LOBBYING**

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 15 CFR Part 28, for persons entering into a grant, cooperative agreement or contract over \$100,000 or a loan or loan guarantee over \$150,000 as defined at 15 CFR Part 28, Sections 28.105 and 28.110, the applicant certifies that to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, 'Disclosure Form to Report Lobbying,' in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure occurring on or before October 23, 1996, and of not less than \$11,000 and not more than \$110,000 for each such failure occurring after October 23, 1996.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above applicable certification.

**Statement for Loan Guarantees and Loan Insurance**

The undersigned states, to the best of his or her knowledge and belief, that:

In any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, 'Disclosure Form to Report Lobbying,' in accordance with its instructions.

Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure occurring on or before October 23, 1996, and of not less than \$11,000 and not more than \$110,000 for each such failure occurring after October 23, 1996.

\* NAME OF APPLICANT

State of New Mexico

\* AWARD NUMBER

11.032

\* PROJECT NAME

State Digital Equity Planning Grant Program

Prefix:

\* First Name:

Andrea

Middle Name:

Elisa

\* Last Name:

Martinez

Suffix:

\* Title: Chief Financial Officer

\* SIGNATURE:



\* DATE:

07/08/2022